

GENERAL INSTRUCTIONS FOR THE NEW B.S - M.S STUDENTS

Dear Student,

Greetings from IISER Berhampur!! Please note the following:

1. Registration (Joining) process will start **10:00 AM onwards** on July 31, 2017 in the Transit Campus of IISER Berhampur (2nd Floor, Government Industrial Training Institute (ITI), NH – 59, Engineering School Junction, Berhampur 760 010, Odisha). It is mandatory for all students to be present, in person, for the registration. Registration comprises of the following steps:
 1. Reporting to registration desk and collection of roll number and email id.
 2. Document verification as per the checklist provided in the General instruction.
 3. Verification of Category certificate, if applicable
 4. Verification of Fee Payment by A/c Department
 5. Collection of photograph and e-signature for identity and library card.
 6. Payment of medical insurance
 7. Profile entry for Automation and issue email id for IISER Berhampur
 8. Submission of document to Office of Academic Affairs and signature of attendance rolls
 9. Issue of temporary ID cards.
 10. Check-in to hostels
2. Owing to compelling reasons if a student is not able to register on July 31, 2017, he/she can register on or before August 7, 2017, the last date for late registration under intimation to the Coordinator of Academic Affairs (coaa@iiserbpr.ac.in). If you do not register by the last date of registration, your admission will stand cancelled.
3. It is mandate for all students to stay in IISER Berhampur Hostels. Hostel rooms will be allotted on the date of registration. Hostel rooms will be provided with a cot, cupboard, chair and a table. Mess/Dining room is located within the hostel.
4. IISER Berhampur has arranged for a vendor to put stalls for mattress/pillow and other plastic wares near the campus. However, IISERBPR does not compel you to buy from them and will not take responsibility of the goods sold by them.
5. Lecture Halls and Library are located within the campus. Primary medical facility will be made available within the campus.
6. Classes will start at **9 AM** on August 1, 2017.

7. Please carry a few (8-10) color passport/stamp size photographs for bank account, medical insurance, identity card, etc.
8. **Library** hosts a collection of books that students are welcome to read/ issue. Books in “Reference Section” cannot be issued out of the library, however; one can read these books inside library.
9. Students, who will receive fellowship through IISER Berhampur, must open an account with the SBI Bank and provide account number to the office of Academic Affairs.

For opening bank-account please bring along passport size color photographs and **any one** of the following identity cards is needed in original along with a photocopy: (a) Driving License, (b) Passport, (c) Aadhar Card, (d) High School certificate with photograph, (e) PAN card.

10. The fee to be paid by new students for 1st semester of studies is ₹43,000/- for GEN and OBC(NC) categories and ₹15,500/- for SC/ST categories. Further break-up of the fee is available at: <http://www.iiserbpr.ac.in/newstudentform.php>.
11. We understand that you have already paid SAF ₹25,000/- for the GEN and OBC(NC) categories and ₹12,500/- for SC/ST categories. You must pay the difference of fee ₹18000/- (GEN and OBC(NC) categories) and ₹3000/- (SC/ST categories) online via SBI-collect before you come for registration/joining (July 31, 2017). General guidelines to pay the difference fee is available as Fee Payment Instructions (BS-MS) at: <http://www.iiserbpr.ac.in/newstudentform.php>

REACHING IISER Behrampur:

IISER Berhampur will operate from its transit campus located at 2nd Floor, Government Industrial Training Institute (ITI), NH – 59, Engineering School Junction, Berhampur 760 010, Odisha. The campus is about 4 kms from the Berhampur Railway Station. The approximate auto-rickshaw fare will be ~Rs. 80/- to 100/-.

The nearest airport is Bhubaneswar Airport, which is about 167 Kms from Berhampur.

Medical Insurance:

Medical Insurance Policy is mandatory for all students joining IISER Berhampur. Personnel from M/s. SBI Life Insurance will be available on July 31, 2017 to answer all your queries and collect the annual premium.

You will be required to fill and submit the following to the Insurance person:

1. Dully filled proposal form (Forms will be provided by Insurance people)
2. Two Passport size photographs
3. Amount of Premium Payable in Cash (approximate amount Rs.1700/- for students up to the age of 25 years).